



## Application for Fence Permit

4000 North Olcott Avenue

Norridge, Illinois 60706

Phone: 708.453.0311 ■ Fax: 708.453.1971

Building@villageofnorridge.com

<i>Property Owner Information (please print)</i>		
First Name/Business Name		Last Name
Property Address		Unit #
Home/Business Phone	Cell Phone	Other (email, fax, etc.)
Owner (if different)	Address	City, State, Zip
Owner Phone	PIN	24 Hour Emergency Number
<i>Valuation and Permit Fee</i>		
Valuation of Work \$	Permit Fee \$	Stop Work Order Fee \$
<i>Project Information</i>		
What type of fence? (please circle) Wood, Masonry, Wire, Plastic, or other: _____		
Description of work being done:		
JULIE Dig #		
<i>Contractor Information (please print)</i>		
Company Name		
Street Address		
City	State	Zip
Business Phone	Business Fax	Other
<i>Information Regarding the Permit</i>		
See Attached Sheet		
<i>Office Use Only</i>		
Approved By	Date Approved	
Permit Number	Date Issued	

Signature

Date



## *Requirements for a Fence*

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This list is to provide the homeowner the general requirements when erecting a fence and is not intended to state the entire ordinance.

NOTE: It is the complete responsibility of the homeowner/property owner to insure that the fence is in complete compliance with the Village Ordinance.

- A Plat of Survey is required.
- Permit is required to erect and maintain a fence.
- Fences may be constructed of any durable material; such as wood, metal, stone, brick, or suitable synthetic material and shall be designed to resist horizontal wind pressures of not less than thirty (30) pounds per square foot.
- Solid fences are not permitted. Fences will not have openings or apertures of less than twenty five (25) percent. For the purpose of computing the percentage of openings, gates or doors shall not be considered.
- Fences cannot be facing or back-to-back of each other (no fence on fence), or on the same property line.
- Fences cannot exceed six (6) feet in height. The height shall be established from the existing grade. Decorative post, spindles, latticework, and chain shall be included when computing the height of the fence.
- Where a lot line is adjacent to non-residentially zoned property, there shall be an eight (8) foot limit on the height of the fence along the lot line.
- The fence be located entirely within the property lines and positioned in such a way that it can be properly maintained.
- Post hole depth shall not be less than forty two (42) inches in depth and the post shall be placed in the hole forty two (42) inches.
- No concrete shall be poured in post holes until inspected by the Norridge Building Department. Arrangements to have an inspection must be scheduled twenty four (24) hours in advance.
- The finished side of any fence shall face outward or toward the public view.
- Barbed wire, spike nail, or other pointed type fence are strictly prohibited.
- Electrically charged fences are strictly prohibited.
- Fences shall not extent beyond the front of the house lot line.
- Fences on easements will require a letter of consent from the utility company.
- Keep foundation (concrete) from fence posts on your property.



# BUILDING DEPARTMENT

Village of Norridge • 4000 N. Olcott Ave. • Norridge, IL 60706 • P 708.453.0311 • F 708.453.1971 • building@villageofnorridge.com

## BUILDING DEPARTMENT FOR YOUR SAFETY

**INSPECTIONS:** It is the responsibility of either the contractor or the homeowner to obtain all required trade inspections. Appointments are to be made not less than 24 hours prior to the inspection date and time requested.

All exposed construction materials, during the course of the project, will be brought up to applicable code requirements. Additional trade permits may need to be applied for once any existing violation is discovered. A “rough inspection” is required before all permitted work is either closed over or covered over for all trade codes involved in the project. A “final inspection” is required upon completion of all permitted work prior to the expiration of the permit. All inspection reports must be available to the inspectors on the job site. All work must be visible to the inspector.

If the permit expires prior to the final inspection it must be renewed and additional fees will be required.

### *Building Codes Enacted by the Village of Norridge*

International Building Code 2003	International Energy Conservation Code 2003
National Electric Code 2005	International Property Maintenance Code 2003
Illinois Plumbing Code 2004	International Fire Code 2003
Illinois Accessibility Code 2003	International Urban-Wildland Code 2003
International Mechanical Code 2003	International Residential Code 2003
International Fuel Gas Code 2003	Village Amendments

**Failure to obtain a “rough inspection” may result in the inspector requiring removal of any building materials or fill to observe workmanship and code requirements. Failure to obtain a “final inspection” prior to the expiration of the permit will result in penalties and fines. By signing Building Department forms, I certify the information on this application is correct and complete.**

Acknowledgement of requirements listed above:

\_\_\_\_\_  
Contractor/Home Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Authorized Building Department Agent